Dear Potential Exhibitor,

Meals on Wheels Kitsap invites your participation in our ***4th Annual Jingle Fest Holiday Craft & Gift Show***. The event will be held on Saturday, November 25, 2017 from 9:00am to 5:00pm at the Kitsap County Fairgrounds, President's Hall.

Jingle Fest's goals are to provide a fun holiday shopping experience while raising funds for and awareness of Meals on Wheels Kitsap.

Meals on Wheels Kitsap has provided seniors in Kitsap County with nutritious, well-balanced meals served at one of ten community dining sites or delivered directly through our home delivered meals program for the medically-homebound since 1973. Your participation in Jingle Fest will help ensure that no senior in our community goes hungry.

We aspire to produce a high quality event spotlighting some of the best artisan crafters and direct sales products available. Our show will be promoted extensively through traditional and social media venues to ensure the local community has been well informed of the event.

If you are interested in participating, please complete the attached Exhibitor Application Form and submit it with payment to: Meals on Wheels Kitsap, 2817 Wheaton Way Suite 208, Bremerton, WA 98310.

Online payment and registration is also available at www.mealsonwheelskitsap.org/jinglefest.html. The application deadline is October 25, 2017.

If you have any questions, please contact Sharon Weathers at (808) 271-1283 or Bonnie Mitchell (360) 265-3266 (cell) or (360) 895-0453 (home). Thank you for your consideration.

Sincerely,

Deborah Horn

Deborah Horn
Executive Director

4TH ANNUAL "JINGLE FEST" HOLIDAY CRAFT & GIFT SHOW

SATURDAY, NOVEMBER 25, 2017 • 9AM to 5PM
Kitsap County Fairgrounds, President's Hall
1250 NW Fairgrounds Road, Bremerton, WA 98311

EXHIBITOR APPLICATION

( ) new ( ) returning

Application Deadline October 25, 2017

Your Name _____ UBI # _____

Company _____

Mailing Address _____ City _____ Zip _____

Email _____ Phone _____

Description of Product or Service _____

_____

Website _____ Facebook _____

NEW exhibitors are subject to approval by Meals on Wheels Kitsap's Event Committee. Please include a product list and/or pictures of the items you intend to sell or display. Or check ( ) here if product images are available to view on your website. Be sure to provide the web address (including social media sites) in the spaces above. Information about your business or product/logo images you provide may be used to promote the event and your business.

Food Service and Gift Exhibitors: Exhibitors selling food items must meet health department requirements and obtain necessary temporary food permits. For information, visit www.kitsappublichealth.org.

Exhibitor Fees: $85 — Exhibitor fee includes a full 10 x 10 space, pipe and drape with an 8' back curtain and 3' side curtains. We **do not** charge our exhibitors a commission on sales made during the show.

Optional Add-On's: (first-come basis)	one (1) 8 ft. table and one (1) chair	$10.00	Electrical—Booth	$10.00
	one (1) extra 8 ft. table	$8.00	Note: Electrical spider box is available;	
	one (1) extra chair	$2.00	Please inquire about cost if needed.	

Register & Pay Fees Online: www.mealsonwheelskitsap.org/jinglefest.html
or make checks payable to: Meals on Wheels Kitsap
and mail to: 2817 Wheaton Way, Suite 208
Bremerton, WA 98310

IMPORTANT: For cancellation and refund policy, please refer to "Terms and Conditions". Payment must accompany application. Also, please review, sign, date and return the **"Terms and Conditions"** found on page 2. Application is not valid if this is not returned with application and payment.

Meals on Wheels Kitsap will be holding a raffle. Exhibitors voluntary donations are greatly appreciated. **Will you donate an item for the raffle? ❑ Yes ❑ No** Donations will be collected at event.

For questions, please contact:
Sharon Weathers ~ (808) 271-1283 ~ weatherss001@gmail.com
Bonnie Mitchell ~ (360) 265-3266 cell or (360) 895-0453 home
mitbem@msn.com

EXHIBITOR FEES & OPTIONAL ADD-ON's
(please check all that apply)

( ) Exhibitor Fee — $85.00 $ _____

( ) 1 table & 1 Chair—$10.00 $ _____

( ) Extra Table—$8.00 $ _____

( ) Extra Chair—$2.00 $ _____

( ) Electrical for Booth—$10.00 $ _____

TOTAL DUE WITH APPLICATION $ _____

TERMS & CONDITIONS - Meals on Wheels Kitsap 4th Annual "Jingle Fest" Holiday Craft & Gift Show

Event Information
We wish to thank you for your participation in "Jingle Fest" Holiday Craft & Gift Show, a fundraising event for Meals on Wheels Kitsap. All exhibitor fees, raffle proceeds, and/or voluntary donations we receive will be used to further our mission of providing meals and other nutrition and social services to older persons to maintain and improve their health and support their independence. The show will take place, rain or shine!

Cancellation & Refund Policy
Your exhibitor fee is **non-refundable** unless a cancellation request, **in writing**, is received by our office before 3 p.m., October 25, 2017.

Setup & Breakdown
Exhibitors will be allowed access to the facility and may begin **setting up their displays** anytime Friday from 1-6 p.m. or Saturday from 7 at 8:45 a.m. Exhibits must be setup and ready by 8:45 a.m. on show day. **Breakdown** may begin when the show closes at 5:00 p.m. and we must vacate the premise by 7:00 p.m. on Saturday. Exhibitors may not begin packing or dismantling their displays prior to event closing. NO EXCEPTIONS! Please leave the parking lot adjacent to President's Hall open for event attendees. Exhibitors may move their vehicles to the lower parking lot (on the side of the Pavilion) after unloading.

Licenses and Permits
Any and all city, county, state or federal licenses, inspections, or permits required by law of any exhibitor in the installation of or operation of a display shall be obtained by the exhibitor at his/her own expense prior to the opening of the show.

Liability Waiver
In consideration for my participation in this event, I, on behalf of myself, my heirs, assigns and next of kin, and/or I, as principal, member, shareholder, officer, director, or other authorized representative of the above business entity, HEREBY WAIVE AND RELEASE, indemnify, hold harmless and forever discharge Bremerton Services Association, doing business as, Meals on Wheels Kitsap, and its agents, employees, officers, directors, affiliates, successors, volunteers and assigns, and Kitsap County, its officials, directors, officers, employees and agents, (hereinafter, the "Released Parties"), of and from any and all claims, demands, debts, contracts, expenses, causes of action, lawsuits, damages and liabilities, of every kind and nature, whether known or unknown, in law or equity, that I ever had or may have, arising from or in any way related to my participation in the "Jingle Fest" Holiday Craft & Gift Show.

By this WAIVER AND RELEASE, I assume any risk, and take full responsibility and waive any claims of personal injury, death or damage to personal property, with respect to the Released Parties, in connection with the "Jingle Fest" Holiday Craft & Gift Show. I have read, understand and fully agree to the terms of this WAIVER AND RELEASE. I understand and confirm that by signing this WAIVER AND RELEASE I have given up considerable future legal rights. I have signed this WAIVER AND RELEASE freely, voluntarily, under no duress or threat of duress, without inducement, promise or guarantee being communicated to me. My signature is proof of my intention to execute a complete and unconditional WAIVER AND RELEASE of all liability to the full extent of the law. I hereby certify that I am 18 years of age or older, mentally competent to enter into this WAIVER AND RELEASE, and have read the above carefully before signing.

Further, I hereby grant permission to Bremerton Services Association, doing business as, Meals on Wheels Kitsap, and its agents, employees, officers, directors, affiliates, successors, volunteers and assigns, to use any photographs, video or audio recordings, and any other record of this event for marketing or other legitimate purposes.

Attorneys' Fees
If a civil action arises between the parties out of this agreement or to enforce any of its provisions, the losing party shall pay the attorneys' fees and costs for the prevailing party as trial court may adjudge reasonable and if any appeal is made from any judgment to the trial court the losing party shall pay the amount that the appellate court shall adjudge reasonable, as well as the prevailing party's attorneys' fees and costs on appeal.

Complete Agreement
This agreement contains all the terms and conditions agreed upon by the parties thereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or bind any of the parties hereto.

All exhibitors must comply with ordinances, regulations, and fire marshal and/or area health department instructions. For any information, please contact the appropriate office.

Print Name _____

Company _____

Signature _____

Date _____